

PRACTICAL - 1

What are the steps to create a new account in Gmail.

Creating New Account : Steps to create G-mail account are :

- (i) Open up our internet browser.
- (ii) Type address.



Fig. Gmail

Or click on “Gmail” link at the top right corner of the google home page.



Fig. Google Home Page

Now we will in the “Sign in” section as shown in the figure.



Fig. Selecting your google website

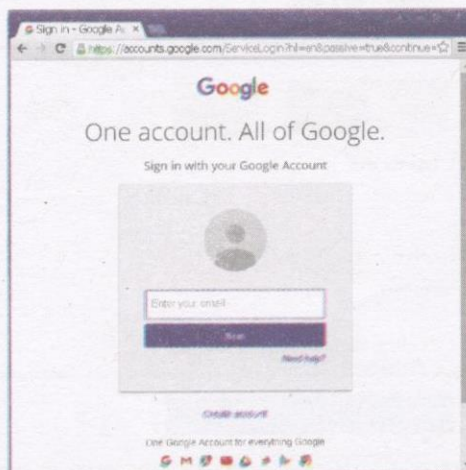


Fig. Create New account and Sign in

To setup our new account, google needs some information about us.

(i) Our first and last names.

(ii) The 'choose our username' is the unique email address that we wish to use, which will be placed before '@gmail.com'. Because it needs to be unique, Google may have to check the availability of any name that we decide on to make sure that no one already has it. Type an email name into the 'choose our username' box. Once we finalise our email address, it's a good idea to make a note of it so that we can refer to it until we remember it.

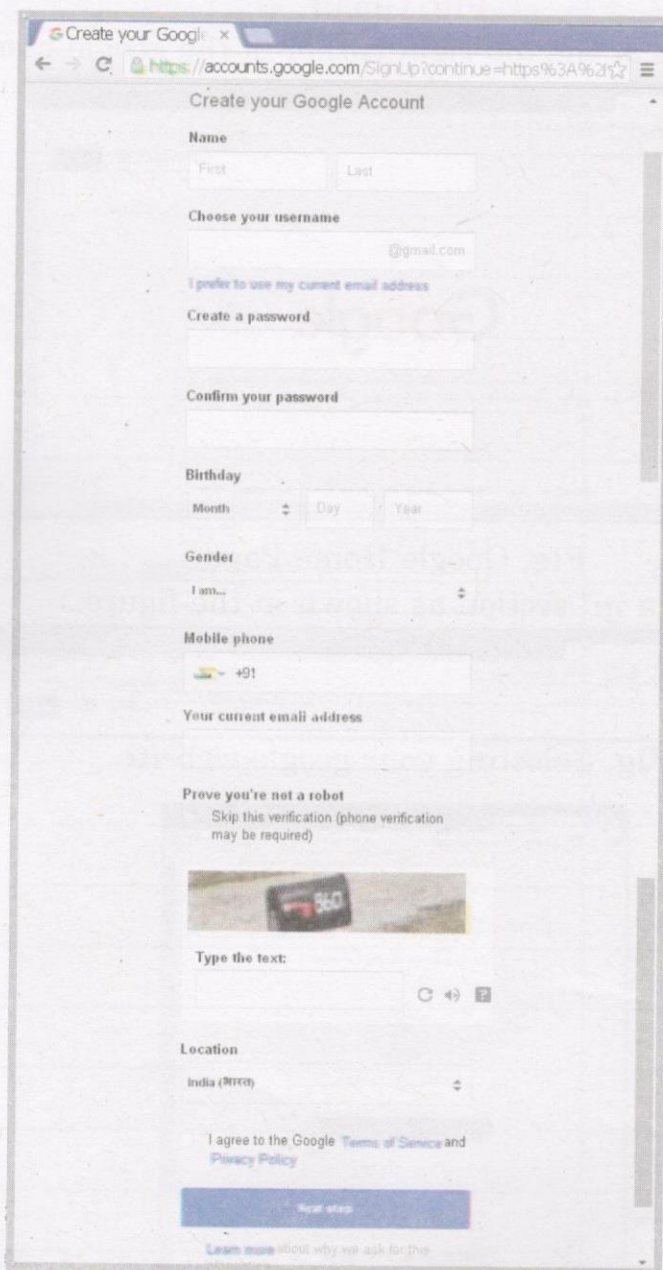
A screenshot of the Google Account creation page. The browser address bar shows 'https://accounts.google.com/SignUp?continue=https%3A%2F%2F'. The page title is 'Create your Google Account'. The form includes fields for 'Name' (First and Last), 'Choose your username' (with a dropdown arrow and '@gmail.com' text), a link 'I prefer to use my current email address', 'Create a password', 'Confirm your password', 'Birthday' (Month, Day, Year), 'Gender' (I am...), 'Mobile phone' (+91), 'Your current email address', a CAPTCHA section titled 'Prove you're not a robot' with a skip option and a video, 'Type the text' (with a refresh button), 'Location' (India (IN)), and a checkbox 'I agree to the Google Terms of Service and Privacy Policy'. A blue 'Next step' button is at the bottom, with a link 'Learn more about why we ask for this' below it.

Fig. Set Up Our New Account

(iii) We will need to give a password so that we can log in securely to our account. Google may explain that we should try in the atleast 8 characters long to be secure use letters and numbers to make the password more secure and difficult to guess we will need to re-enter our password to ensure that its we choosing it and not a hacker's report. This is why it also asks us to insert two random words at the bottom of the page. This is a CAPTCHA code. We can skip this step if we don't want to type CAPTCHA code.

(i) Then fill your birth date (Month, Day, Year)

(ii) Fill your Gender (Male/Female).

(iii) Mobile phone number and any other e-mail address (if exist).

Once we have completed this page fully, clicking Next Step will take us to the Next Page.

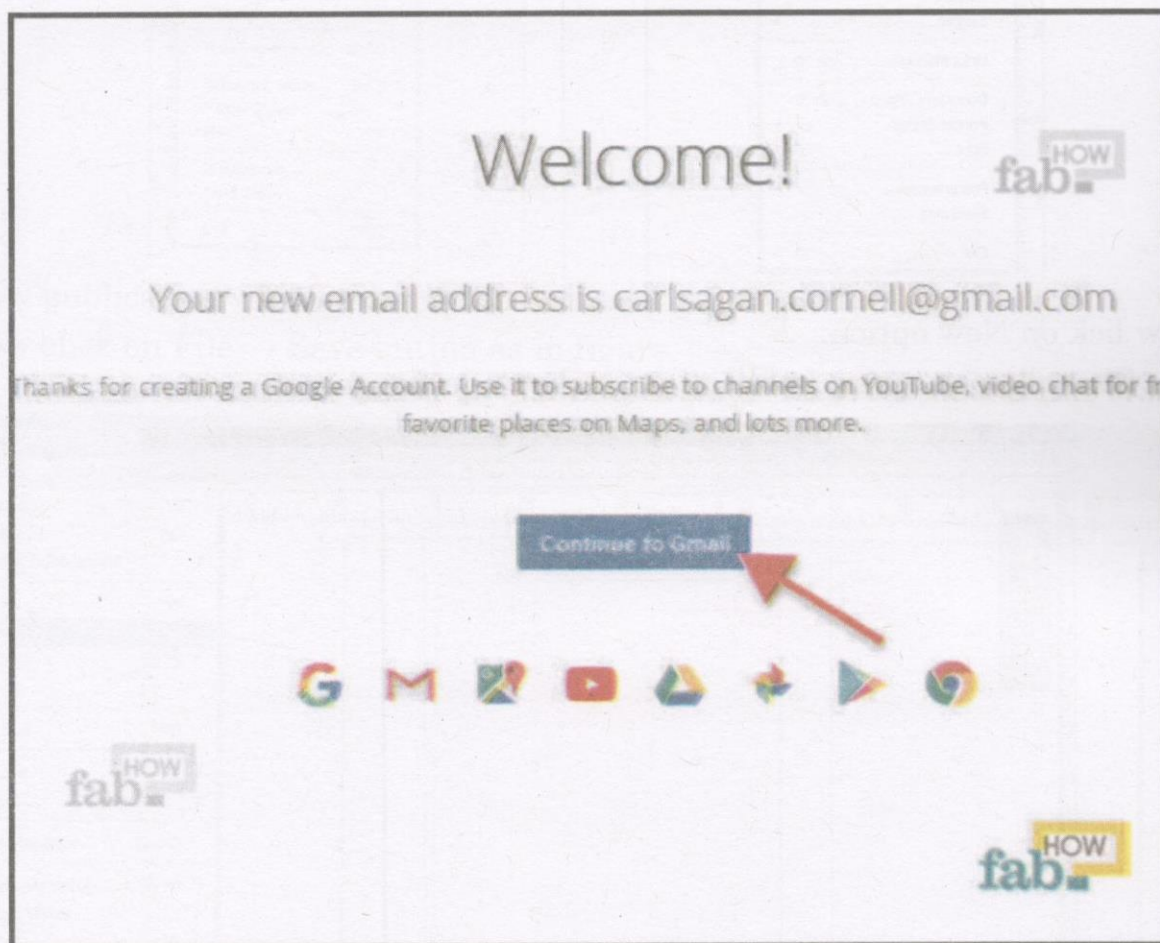


Fig. Continue to Gmail

(iv) We will now have setup our account. Click “Continue to G-mail” to go to our inbox and get started.