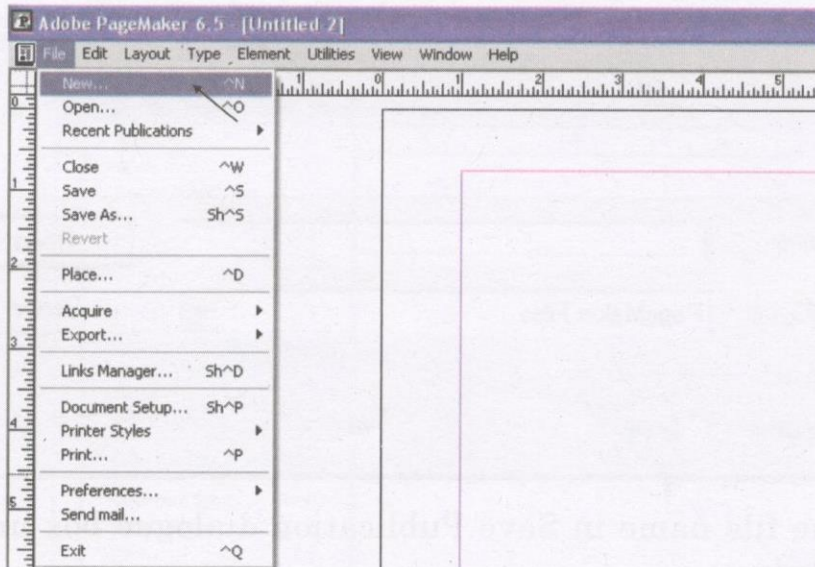


PRACTICAL - 3

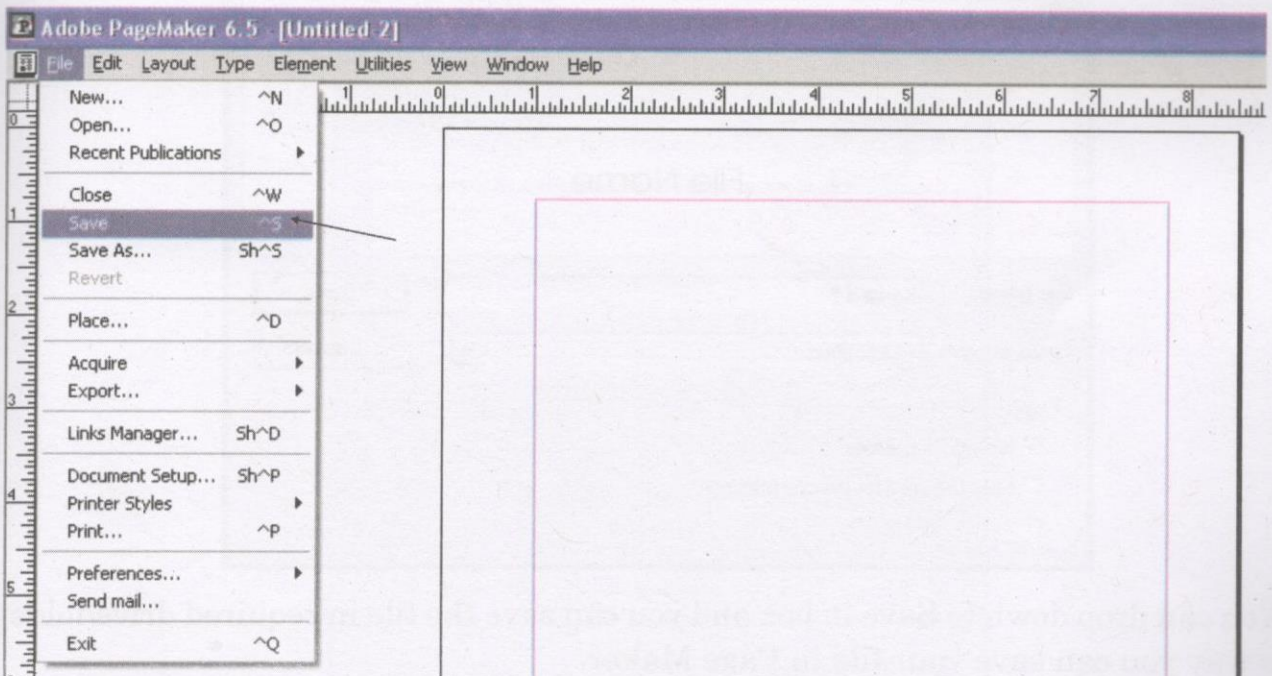
Write steps to saving a file in Page Maker.

Procedure : Follow the given steps to saving a file in Page Maker :

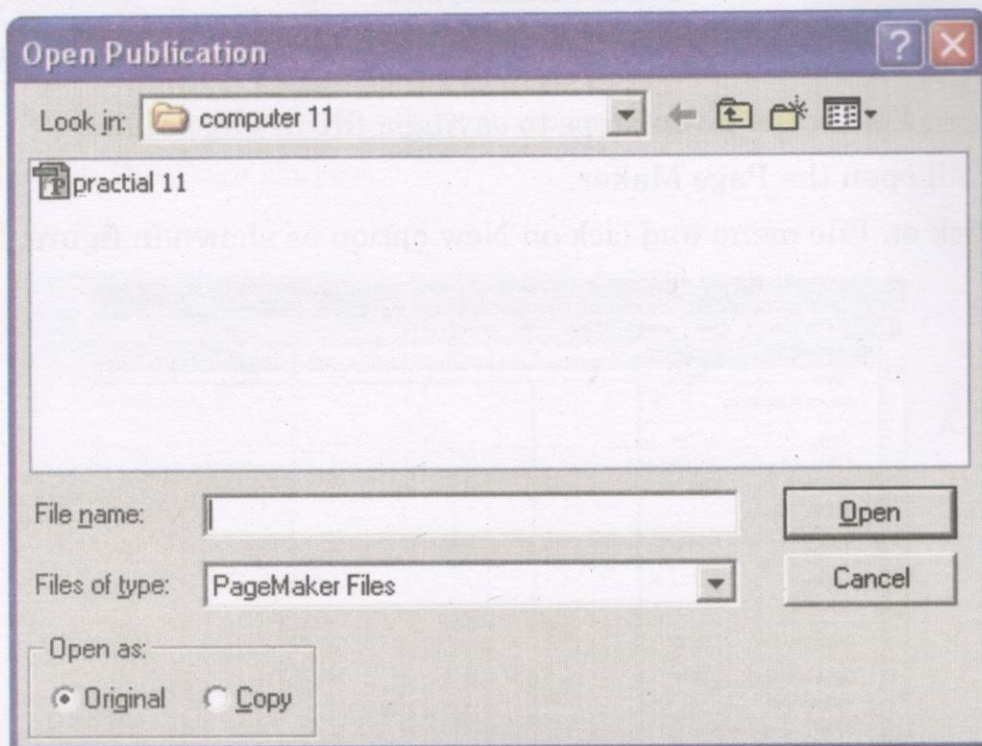
1. First of all open the Page Maker.
2. Then click on File menu and click on New option as shown in figure.



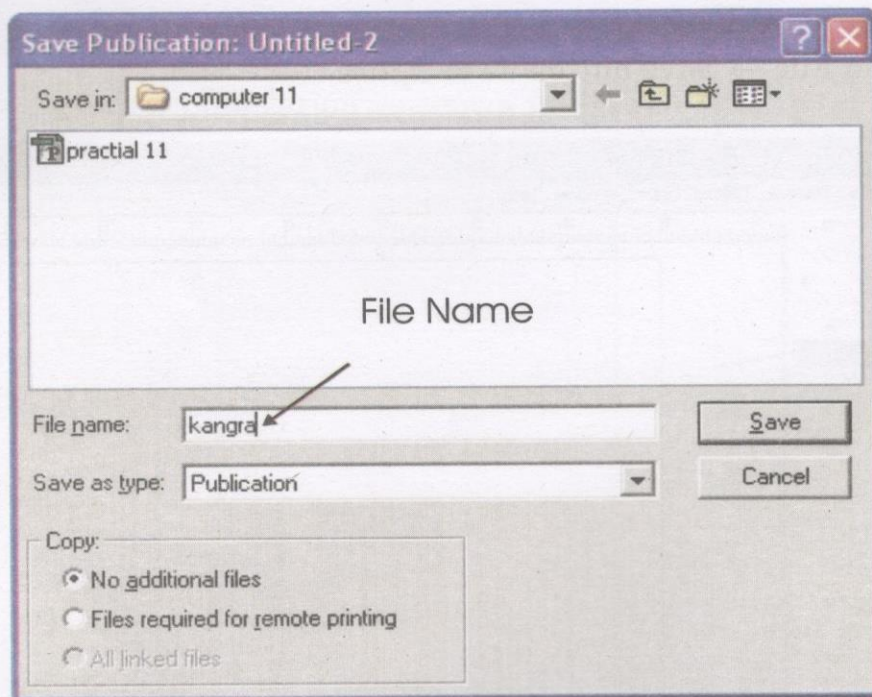
4. New publication will open.
5. Now click on File → Save button as in figure.



6. After clicking on Save button the following dialogue box will open :



7. Now enter the file name in Save Publication dialogue box under File name option as shown in below :



8. You can drop down to Save in box and you can save the file in required drive/folder. In this way you can save your file in Page Maker.