

Focus spot:

- Organising process

Why:

- The students get confused in the different steps of the organising process and the work done at each step of the process.

Impact:

- The student will not be able to clearly identify the step of the process if its asked in indirect form of a case study then associate the activities relating to it



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Focus spot:

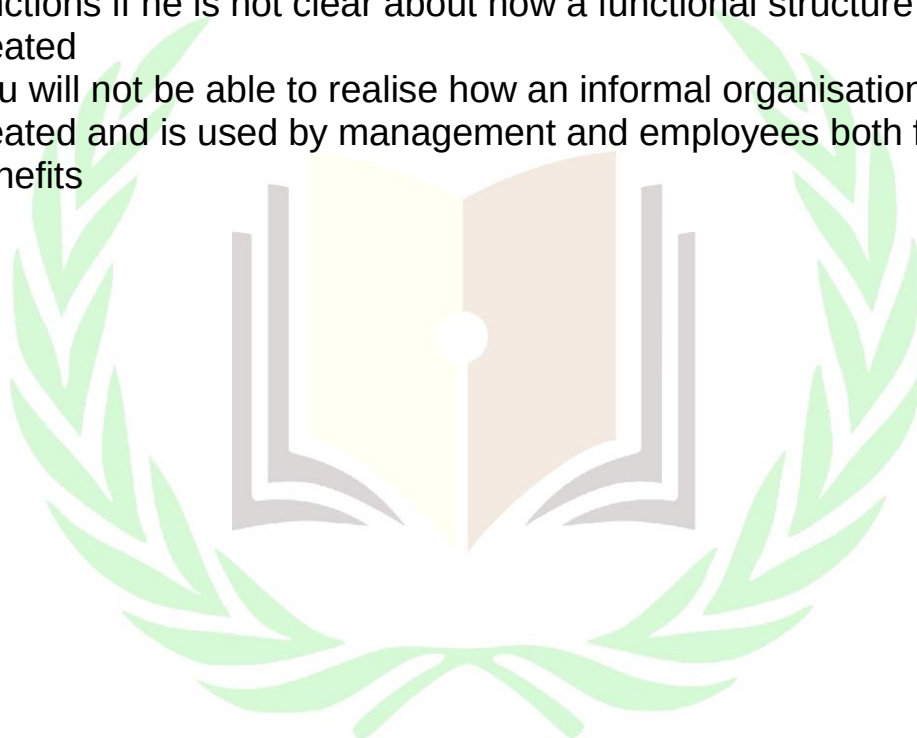
- Forms of organisational structure- functional and divisional organisational structure.
Formal and informal organisation structure .

Why:

- The students are confused between functional and divisional structure how they are created how different job positions are allocated in the structures and formal and informal organisation and how this organisation is created and it works

Impact:

- The student will not be able to identify and structure based on functions if he is not clear about how a functional structure is created
You will not be able to realise how an informal organisation is created and is used by management and employees both for their benefits



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Focus spot:

- Delegation

Why:

- The students is confused between the three elements - responsibility , authority and accountability and they are not able to differentiate between these three .

Impact:

- The student will not be able to identify or distinguish between responsibility and accountability related to a job.



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Focus spot:

- Decentralization

Why:

- The students get confused in decentralization and the organisational structures.

Impact:

- He will not be able to distinguish how the concept of decentralisation works and difference between delegation and decentralization.



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