

EXPERIENTIAL LEARNING

Poem: What's in the Mailbox?

Activity name	Parts of a Letter
Level	III
Skill	Creative Thinking, Inferring, Integrating, Effective communication
Time	40 minutes
Grouping of students	Group Presentation (7-8)
Materials	Paper, pencil

Learning Outcomes: The students will be able to:

- identify the elements of an informal letter
- connect and organize ideas in a logical sequence
- frame an informal letter using appropriate format, conventions and grammar
- nurture creativity and imagination

Stages:

- Setting up (giving instructions – guidelines, objectives, time limit): 5 minutes
- Creating and compilation time: 10minutes
- Presentation: 20 minutes
- Discussion and feedback: 5 minutes

Teacher Activity- Teacher will:

- apprise the students about informal letters
- instruct the students to analyse the poem and interpret the theme of the poem
- divide the class into 5 groups of 8 students, 3 days in advance, each group will be assigned a part of an informal letter (viz – Heading, salutation, body, closing, signature)
- ask each group to research on their assigned part and collect information and examples
- guide the students to bring material for the activity
- ask each group to discuss and make a small informative presentation based on the facts, information and examples collected by them
- provide three minutes to each group to give their presentation in the class
- summarize and share her feedback

Student Activity- Students will:

- comprehend the concept of informal letters
- analyse and interpret the theme of the poem
- discuss and bring material for their presentation and represent the assigned part of letter in class through the information and examples collected by them
- share their feedback

LET ME EVALUATE MYSELF**WORKSHEET**

1. Write the format of an informal letter.

2. Write a letter to your grandmother wishing her on her birthday.

_____,'
