

Pre- content/Content/ Post Content	Learning Outcome/Objectives	
	General	Specific
Pre-Content - Initiate an interaction on means of Communication. Content Recitation Comprehension Post Content - Informal letter (Activity – Parts of a letter)	After completing this topic, the students will be able to: participate in the interaction. recite the poem effectively. infer the theme of the poem. identify the rhyming words in the poem. infer the steps of writing an informal letter.	After completing this topic, the students will be able to: create a web chart on means of communication. recite the poem with proper stress, intonation, pronunciation, clarity and with appropriate actions. analyze the text and think rationally list the rhyming words. write an informal letter to their friend.

Homework / Assignment. Read the poem.
 Learn the format of an informal letter.

Teacher's Activity	Student's Activity	Teacher's Observation and Remedial
The teacher will: • initiate an interaction on different means of communication. • recite the poem with correct tone. • seek answers to the comprehensive questions given in the book. • motivate the students to identify rhyming words. • introduce the activity Annexure 8 (A) • provide the sample of an informal letter	The students will: • create a web chart on means of communication. • follow the teacher. • learn the poem. • recite it with proper stress & intonation. • skim and answer the questions in pairs • list the rhyming words. • participate in the activity. Annexure 8 (a) • infer the format of an informal letter • write informal letters to their friends and relatives.	Teacher will write her observations after completion of topic/s.

Teaching Aids: Coursebook, ICR

Methodology/ Innovative Methods: interaction, demonstration, elicitation and creativity, activity oriented.

Interdisciplinary Links: EVS- Means of Communication.

Coordinator

HOD

Headmistress

Principal

Annexure 8 (A) and 8 (a)

EXPERIENTIAL LEARNING

Poem: What's in the Mailbox?

Activity name	Parts of a Letter
Level	III
Skill	Creative Thinking, Inferring, Integrating, Effective communication
Time	40 minutes
Grouping of students	Group Presentation (7-8)
Materials	Paper, pencil

Learning Outcomes: The students will be able to:

- identify the elements of an informal letter
- connect and organize ideas in a logical sequence
- frame an informal letter using appropriate format, conventions and grammar
- nurture creativity and imagination

Stages:

- Setting up (giving instructions – guidelines, objectives, time limit): 5 minutes
- Creating and compilation time: 10minutes
- Presentation: 20 minutes
- Discussion and feedback: 5 minutes

Teacher Activity- Teacher will:

- apprise the students about informal letters
- instruct the students to analyze the poem and interpret the theme of the poem
- divide the class into 5 groups of 8 students, 3 days in advance, each group will be assigned a part of an informal letter (viz – Heading, salutation, body, closing, signature)
- ask each group to research on their assigned part and collect information and examples
- guide the students to bring material for the activity
- ask each group to discuss and make a small informative presentation based on the facts, information and examples collected by them
- provide three minutes to each group to give their presentation in the class
- summarize and share her feedback

Student Activity- Students will:

- comprehend the concept of informal letters
- analyze and interpret the theme of the poem
- discuss and bring material for their presentation and represent the assigned part of letter in class through the information and examples collected by them
- share their feedback

LET ME EVALUATE MYSELF

WORKSHEET

- 1.** Write the format of an informal letter.

2. Write a letter to your grandmother wishing her on her birthday.

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