



Master Lesson Plan

For

Urban Administration

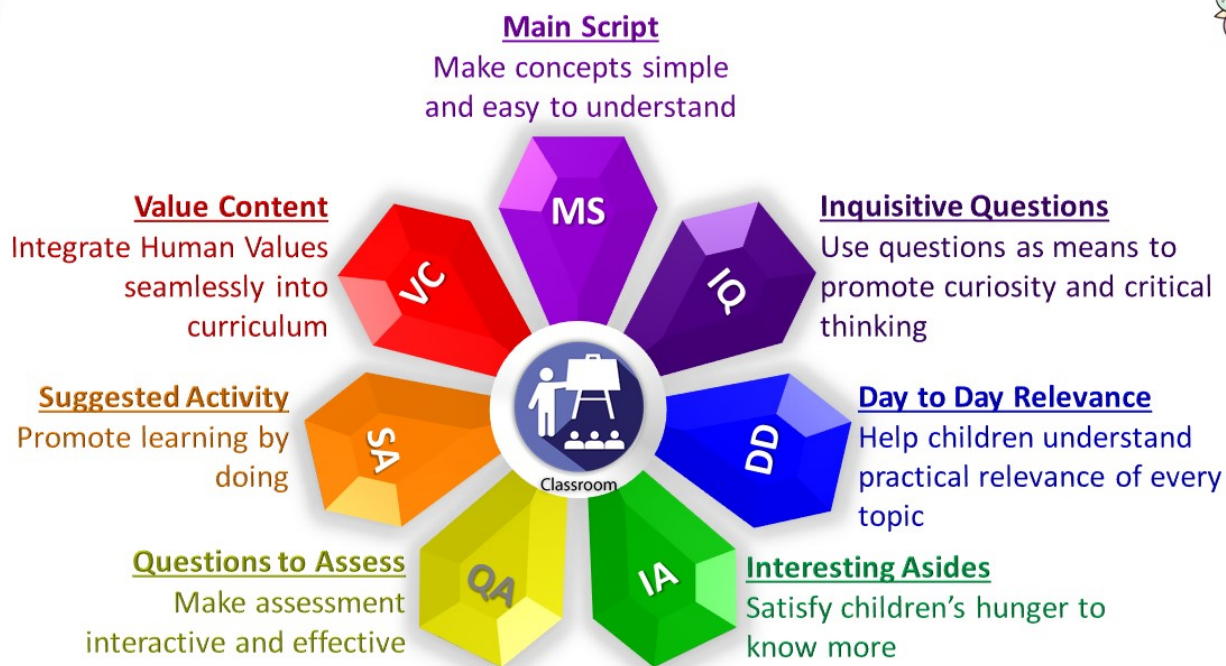
Board	Standard	Subject	Chapter	Language	Reference Link	Creation date
CBSE	STD VI	Social Science	Urban Administration	English	Urban Administration	2021-02-05 00:59:34

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Master Lesson Plan (MLP) - Covers the entire chapter with the help of these 7 asset types



For more information on how to use the lesson plan effectively, please scroll to the guidelines at the end of this document.

Urban Administration

1. MS_Objectives_Urban Administration

Objectives- Urban Administration

Students will be able to:

- comprehend the methods of City Planning that existed in ancient times
- correlate the functions of the Municipal Corporation and its effect on the Urban people
- perceive that responsible behaviour of every citizen is very important for the good of all
- evaluate the powers of different Corporation officers both planners and executors
- discriminate between essential and special requirements of citizens and priority allocation of funds
- be convinced that Municipal Corporation need to look into the betterment of slum dwellers
- recognize major issues in the City Corporation and methods to redress them
- consolidate the knowledge of the various functions of Municipal Corporations in Urban areas.

Time to teach	Asset Type	Theme	SubTheme
3 Minutes	Main Script	Government	Administrative Staff, Administrative Staff

2. IA_City Town Planning

City Town Planning

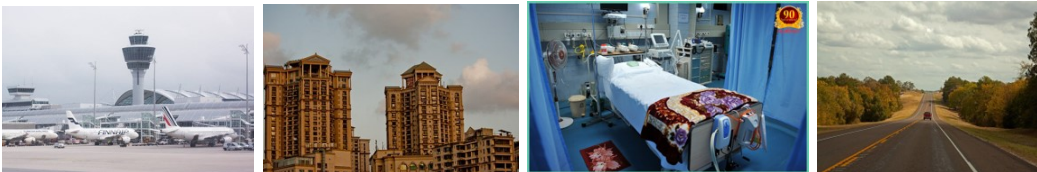
NOTE TO THE TEACHER:

Teacher to:

- initiate discussion on city and village life in terms of facilities available, through simple questions
- sum up saying that most people prefer to live in planned cities due to better infrastructure.

What is infrastructure?

The roads, parks, airports, buildings, railways, power, water supply, education and health centres all these together is called infrastructure.



Urban or city planning is essential for public welfare.

Planning is concerned with

- developing and using the available land and existing environment in the best possible way



- design of parks, streets, buildings and other essential structures



- an orderly development of a city keeping the future in mind.



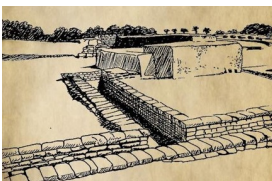
TOWN PLANNING 5000 YEARS BACK.

The town planning of the Indus valley was very different from the other civilizations . It had unique features like:

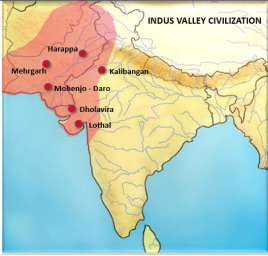
- their planning showed that the people were highly civilized and knowledgeable



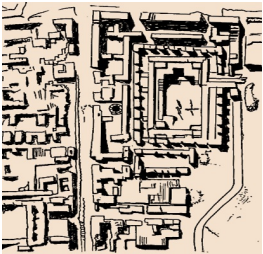
- the Indus valley people were the first to build a planned scientific drainage system and water conservation tanks too
- each house had its own well, drainage and soak-pits which connected to the main public drainage



The Indus valley cities of Harappa, Kalibagan and Lothal were all planned on similar patterns like:



- the western side had a Citadel
- the eastern side was the residential area
- massive brick wall around the cit



- excellent drainage systems
- good water supply
- 30 feet roads intersecting at right angles
- good lighting system and night watch and ward for safety
- specific place for dumping waste and rubbish.



Conclusion;

- 1.The Indus Valley Civilization 5000 years back functioned like today's urban cities.
- 2.Work was divided and distributed among different sections of people.

3. Work and execution was decentralized which resulted in better management.



URLs

- 1) Road: <https://www.flickr.com/photos/25006071@N00/6448851501/>; [Rhubarble](#)
- 2) Airport: <https://pixabay.com/photos/airport-aviation-safety-413817/>
- 3) Buildings: <https://pixabay.com/photos/mumbai-houses-skyscrapers-167077/>
- 4) Hospital: http://media.radiosai.org/journals/vol_13/01APR15/musings-by-g.venkataraman.htm
- 5) Park: <https://pixabay.com/photos/botanical-garden-lal-bagh-park-332536/>
- 6) Plan 1: <https://pixabay.com/photos/great-for-planning-city-china-2654678/>
- 7) Plan 2: <https://pixabay.com/photos/berlin-berlin-kreuzberg-berlin-mitte-507408/>
- 8) 1. <Drainage system : Originally created, Moturi Srinivas, moturisri9@gmail.com>
- 9) 2. <Harappan houses> - <Originally created, Sowmya M R, mudambisowmya@gmail.com>
- 10) <Map of Indus Valley Civilization> - <Originally created, Sowmya M R, mudambisowmya@gmail.com>
- 11) <City layout of Harappan- Originally created, Moturi Srinivas, moturisri9@gmail.com>
- 12) Water: <https://www.flickr.com/photos/17118606@N00/86264835/> "Drains @ Mohenjodaro" by Hemanshu Kumar is licensed under CC BY-NC-ND 2.0
- 13) <https://www.needpix.com/photo/1699703/dholavira-archaeological-site-excavation-ancient-structures-bath-water-management-water-reservoir-khadirbet>
- 14) https://commons.wikimedia.org/wiki/File:Map_of_Gujarat_showing_Khirsara_and_Indus_Valley_Civilization_Khirsara_excavation_site.jpg; Attributed to Anil K. Pokharia, Rajesh Agnihotri , Shalini Sharma, Sunil Bajpai, Jitendra Nath, R. N. Kumaran, Bipin Chandra Negi

Time to teach	Asset Type	Theme	SubTheme
5 Minutes	Interesting Asides	Government	Maintenance Of Land Records, Maintenance Of Land Records

3. MS_Municipal Corporation Working and Composition

Municipal Corporation working and composition.

NOTE TO THE TEACHER:

Teacher to use images or GO to explain the structure of the Municipal Corporation.

The Municipal Corporation works on the principles of decentralisation of work.

City/Urban Administration is needed for reasons like:

- Growing population that is moving towards cities

There is a continuous flow of people moving towards the cities due to several reasons like better jobs opportunities, infrastructure and medical services.



- Need for a local governing body to provide necessary community services concerning basic water and power supply, housing, sanitation, education, health, transport, waste disposal and development



The Municipal Corporation works in several departments to render different services.

- Need to bring about a well balanced economic development and improve the quality of life of urban people

The planners and the executors work in coordination to develop the city and improve the infrastructure.



- Need for better use of existing resources

Every Corporation uses its natural resources and its financial resources in the most appropriate way to better the city.



- Protection of the environment of the city.

The Corporation works to maintain a clean and pollution free environment. It ensures periodic waste management, lakes and water body maintenance and checking of pollution areas.



Composition of Municipal Corporations



- All corporations come under the Corporate Act of 1835. They are formed only for cities with more than one million population



- Corporations have both appointed (by State Government) and elected (by people of the City) members



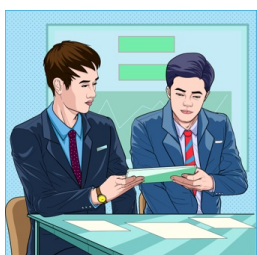
- The entire city is divided into several wards based on the population



- Each ward has an elected representative and an elected president



- The State Government appoints public service executive officers like engineers, sanitary inspectors, health officers and education officers for developmental tasks.



Additional Information:

The first Municipal Corporation was set up in India in 1687 at Madras with 155 wards and councillors.

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<Parliament>:<<https://pixabay.com/vectors/parliament-india-government-2028311/>>

Time to teach	Asset Type	Theme	SubTheme
10 Minutes	Main Script	Government	Working of the government, Working of the government

4. VC_Be a Responsible Citizen

Be a Responsible Citizen

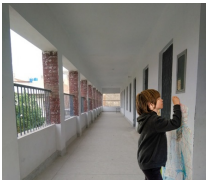
Attitude Test

Title- What will you do?

Number of participants: All students

- i. The class will be divided into 3 groups.
- ii. Each group will select a group leader.
- iii. The group leader will select the right answer for each of the below questions, after consulting with members of their respective groups.
- iv. At the end of the exercise, the teacher will read out each question and ensure that the right answer has been selected by the students.

You are walking in the school corridor and you find a child from a smaller class drawing on the school wall?



- Ø You ignore and just walk away
- Ø You report the child to the teacher.
- Ø You advise the child not to dirty the school wall.

You go to the school toilet and find that another boy is coming out of the toilet without cleaning after using it.



- Ø You ignore and just walk away.
- Ø You remind the boy nicely that it is his duty to clean the toilet for the use of the next

person.

Ø You complain to the teacher.

Your teacher is carrying a large load of books from the class to the teacher's room

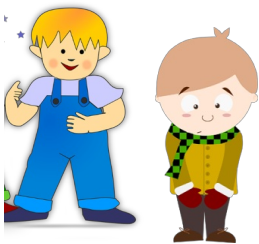


Ø You ignore and just walk away.

Ø You volunteer to carry the books for her.

Ø You ask your friend to help her.

Your classmate is teasing another boy in the class

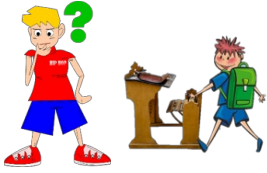


Ø You ignore and just walk away.

Ø You stand there and enjoy the fun.

Ø You stop the boy from teasing his classmate.

You are in a hurry to go home after class, but your classmate asks you to stay back to help him with his maths problem, as he is weak in the subject.



- Ø You refuse to stay back after school, as you have to play cricket after going home.
- Ø You decide to stay back and help him.
- Ø You request him to ask someone else to help him.

Two students are fighting in the school premises



- Ø You ignore and just walk away.
- Ø You stand there and enjoy the fun.
- Ø You stop the two boys from fighting and advise them not to indulge in such activities.

What do you understand from the above two exercises?

(let the children come out with their thoughts)

Then the teacher explains to the students:

We, as citizens of the country are the one who are solely responsible for the development of the country. We should be aware of our fundamental duties as citizens and if we follow them we will be doing our bit in making India a great country.

URLs

Scribble- <https://pixabay.com/photos/child-draw-scribbles-cute-4051861/>

School Corridor- <https://pixabay.com/photos/school-corridor-education-passage-951173/>

Toilet- <https://pixabay.com/vectors/toilet-man-sitting-bathroom-29907/>

Teacher- <https://pixabay.com/vectors/blonde-teacher-woman-female-school-160653/>

Books- <https://pixabay.com/vectors/books-pile-university-library-308785/>

Sad boy- <https://pixabay.com/vectors/boy-cartoon-child-comic-characters-1296150/>

Boy laughing- <https://pixabay.com/vectors/boys-brothers-kids-two-children-42364/>

Boy asking help- <https://pixabay.com/illustrations/school-back-to-school-schulbeginn-1665535/>

Thinking boy- <https://pixabay.com/vectors/kid-boy-child-question-mark-32379/>

Image Source- <http://www.clker.com/clipart-423669.html>

Time to teach	Value Type	Value Sub Type	Value Attribute
5 Minutes	Right Action	Responsibility	Group Activities

5. MS_Municipal Corporation Functions and Responsibilities.

Municipal Corporation Functions and Responsibilities.

NOTE TO THE TEACHER:

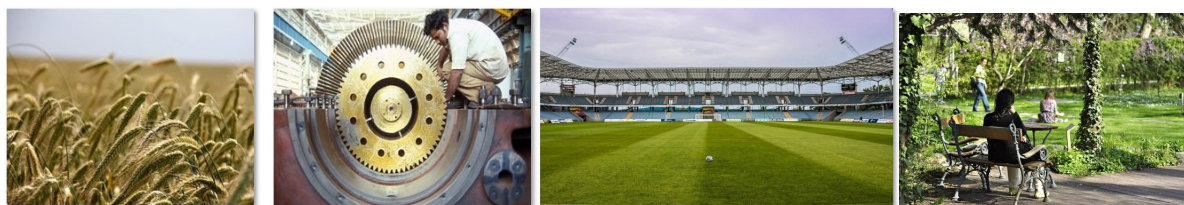
Teacher to initiate discussion on the basic amenities required by the urban population.

Main Functions:

- Town Planning - Managing the location of roads, parks, sewage systems, hospitals, schools and other buildings



- Land use -Proper use of land for agriculture, industry, hospitals, parks, markets, playgrounds and so on



- Ensuring good water supply for domestic, industry and commercial purposes



- Planning economic and social developments



- Providing services like public health, sanitation and solid waste management



- Fire Services
- Forestry and Environment protection services



- Promotion of cultural, educational and aesthetic activities
- Poverty alleviation program
- Maintaining records of birth, death and livestock



- Maintaining burial grounds and cemeteries



- Providing basic amenities like street lights, parking lots, bus stands and public toilets
- Regulation of tanneries and slaughter houses



Flow of work:

Any citizen from the Corporation facing a problem related to public amenities has a right to approach the Ward Councillor

- Citizens can present petitions to the Councillors
- The Councillor passes on the petition to the Municipal Commissioner and discusses solutions
- The Commissioner forwards the concerned developmental tasks to Department Heads and orders them to redress the issues
- Department Heads review the issues and depute workers to solve them

Community Behaviour

Urban local bodies have a lot of stress in managing city services, assets and citizen behavior. They often appeal to citizens to share the burden like:

- Citizens to share the responsibilities along with the authorities



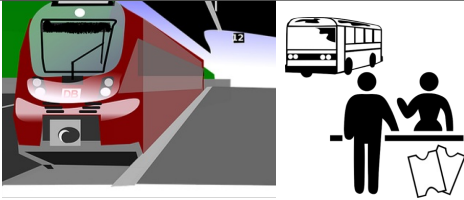
- Residents Welfare Associations can help in maintaining and using public amenities



- Cleanliness is every citizen's responsibility - not to litter, not to spit, not to dump garbage and the like, are part of the citizen's responsibility



- Responsibility of citizens to keep trains, bus stands and all public places clean



- Segregation of garbage helps in protection of environment and our earth



Citizens considering public property as their own property, is a must.

URLs

1. Schools

<https://www.flickr.com/photos/45717276@N08/21058152724/>; Attribution - [Exchanges Photos](#)

2. Road repair sm anamul rezwan

<https://pixabay.com/photos/asphalt-construction-road-work-3431322/>

3. Sewage plant

<https://www.flickr.com/photos/58037435@N08/8425511433/>; Attribution - [Asian Development Bank](#)

4. Parks

<https://pixabay.com/photos/park-pad-spring-nature-green-1222896/>

5. Play ground

<https://pixabay.com/photos/the-ball-stadion-football-the-pitch-488701/>

6. Industry

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[World Bank Photo Collection](#)

7. Agriculture

<https://pixabay.com/photos/wheat-field-grass-wheat-field-196173/>

8. Water supply

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9. Industry: <https://pixabay.com/photos/industry-industrial-plant-525119/>

10. Economic: <https://pixabay.com/photos/coins-banknotes-money-currency-1726618/>

11. Health

<https://www.flickr.com/photos/43024725@N05/15018881141/>; Attribution - [Trinity Care Foundation](#)

12. Public sanitation

<https://www.flickr.com/photos/23116228@N07/7609183928/>; Attribution - [SuSanA Secretariat](#)

13. Garbage truck

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[Arvell Dorsey Jr.](#)

14. Forests

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15. Nature Conservation

<https://pixabay.com/illustrations/nature-conservation-responsibility-480985/>

16. Baby - <https://pixabay.com/photos/baby-girl-newborn-child-cute-2395307/>

17. Live stock - <https://pixabay.com/photos/cock-farm-village-chicken-polygamy-2522623/>

18. Grave yard

<https://www.flickr.com/photos/7222817@N02/453185308>; Attribution - [Tony Mitra](#)

19. Tanneries

<https://pixabay.com/photos/leather-skins-hides-tannery-2222053/>

20. Slaughter houses

<https://pixabay.com/photos/pig-pork-slaughterhouse-butcher-1985380/>

21. Citizens cleaning

<https://www.flickr.com/photos/57055875@N05/6907267802>; Attribution: [U.S. Consulate General Che](#)

22. Welfare Association

<https://pixabay.com/vectors/association-community-group-meeting-152746/>

23. No spitting

<https://www.flickr.com/photos/73645804@N00/3835973885>; Attribution - [woodleywonderworks](#)

24. No garbage

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25. Bus stands

<https://pixabay.com/vectors/bus-commuters-passengers-waiting-310744/>

26. Railway station

<https://pixabay.com/vectors/clock-departure-destination-display-1293899/>

27. Cleanliness responsibility

<https://pixabay.com/vectors/recycle-containers-girl-recycling-33605/>

Time to teach	Asset Type	Theme	SubTheme
10 Minutes	Main Script	Government	Maintenance Of Land Records, Maintenance Of Land Records

6. QA_ Municipal Corporation, Commissioner and Councillors.

Municipal Corporation, Commissioner and Councillors

NOTE TO THE TEACHER:

Teacher to assess students covering all important learning points.

Assessment:

1. Filling in the blanks to indicate the right answers.

A. Differentiate between elected and appointed members of the Corporation.

Elected members are elected by ----- of the city for a period of --- ---- years, while appointed members are ----- by the ----- with no time specification.

B. Who is a Municipal Councillor?

A Municipal Councillor is an ----- of the people of a city for a term of 5 years.

Hints: A. The people; five; nominated; state Government.

B. Works on behalf of people. He is chosen by the people. An elected representative.

2. Answer in brief:

List 4 ways in which working of Municipal Corporation assist the people living therein.

Hints:

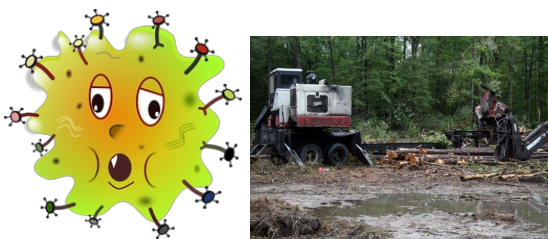
An efficient Corporation can provide basic amenities to people which keeps them healthy.



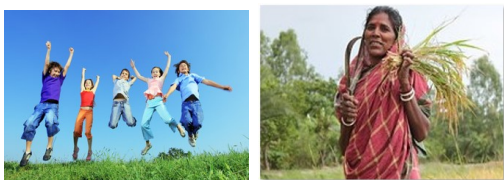
Involving citizens in maintenance and developmental activities makes them responsible and civic conscious.



If the Corporation is not effective in its functioning, it could cause harm to people like spread of diseases, dangerous environment and nil development.



The proper working of Municipal Corporations determines the amount of development, the proper use of resources and the health and happiness of its citizens



3. Imagine yourself to be a ward Councillor and a central bus station has to be constructed. What steps would you take? Answer briefly in three sentences.

HINTS:

- Since it is a complicated matter involving the entire city, I would first meet all other ward Councillors in a group committee.
- The central bus station construction would be discussed and debated elaborately before any decision is made.
- A collective decision would be made and then the necessary action will be taken.
- Would involve in identifying large areas for bus stands easily approachable to villages/towns/cities.
- would think about adequate place for parking, eateries and toilets.

URLs

Drinking water: <https://www.flickr.com/photos/28056346@N06/20542419516/>; Attribution - [Nestlé](#)

Hospital: http://media.radiosai.org/journals/vol_11/01DEC13/Sri-Sathya-Sai-Mobile-Hospital-Wins-CNBC-TV18-Healthcare-Award.htm

Cleaning roads: <https://www.flickr.com/photos/44124264976@N01/2321824962/>; Attribution - [stepnout](#)

Cleaning by students: SSSVV Gallery – Keyword Swach

Germ: <https://pixabay.com/vectors/germ-bacteria-infection-health-41368/>

Cut logs of wood:

<https://www.flickr.com/photos/48722974@N07/4523960904/>; "[Deforestation](#)" by [eutrophicatio](#) [n&hypoxia](#) is licensed under [CC BY 2.0](#)

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Happy villager: <https://www.flickr.com/photos/51431730@N04/6443605541/>; Attribution - (Photo: UN Women/Ashutosh Negi)

Time to teach	Asset Type	Theme	SubTheme
8 Minutes	Assessments	Government	Working of the government, Working of the government

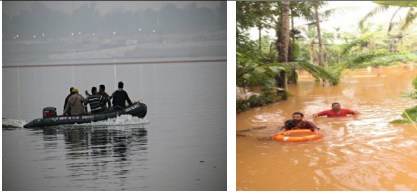
7. IQ_ Resolving Public Issues.

Resolving Public Issues

NOTE TO THE TEACHER:

Teacher to use situation based questions to develop students' level of understanding the concept.

When there is a flood situation in his ward area, how will the Municipal Councillor help?



Councillor

- As an elected representative of the ward people, a Councillor would seek all forms of relief strategies for his people.
- His role is to act as a bridge between people, who live in his Ward, and the Municipal Corporation.
- He is a guide and advisor to his Ward people.



How is the Commissioner Different from the Councillor in the Urban administration machinery?

Commissioner

- Is a Government representative in the Municipal Corporation.



- He works as per the advice of the Mayor and the State Government.



- He is appointed by the government and works till his retirement age,
- He heads the Executive Wing of the Corporation and controls various departmental heads.



Ramu's street had been facing a water supply problem for several days. What would the people in his street do?



They would approach their Ward Councillor and urged him to join them to meet the water supply official and voice their problem.

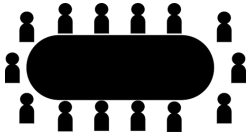
In spite of repeated visits, the issue is not solved. What would elders in Ramu's street do?



They would give a written petition to their Councillor and request him to meet the Commissioner.

The Commissioner reports after meeting the Water Board official, that the problem is a major one. It involves changing pipelines and a lot of cost. What would the Councillor do now?

He would put the matter up for consideration to the Councillors' Committee and go back to the Commissioner in a group.



Since the work would exceed the budget allocated for water supply, the problem remains so. What would the Councillor and Committee do?

They would urge the Commissioner to meet the Mayor and the State Government department for advice and relief.

Teacher to sum up:

All small and big, day to day issues of the City need to go through the (hierarchy) different officers with different capacities in order to be solved.

The final solution rests with the concerned department, its head and different level workers.

URLs

<https://pixabay.com/photos/rescue-boat-flood-ship-help-water-4343964/>

<http://www.sathyasai.org/announcement/ssso/201808-letter-disaster-relief-kerala-india>

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Time to teach	Asset Type	Theme	SubTheme
8 Minutes	Inquisitive Questions	Government	Conflict resolution, Conflict resolution

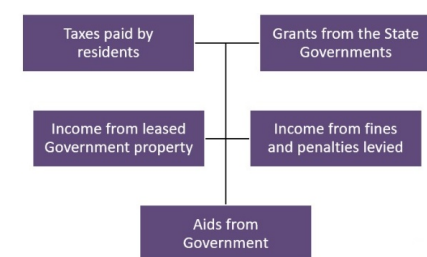
8. MS_Municipal Corporation, income and expenditure.

Municipal Corporation, income and expenditure

NOTE TO THE TEACHER:

Teacher to elaborate on basic amenities for any city and then move onto the income and expenditure of Municipal Corporations.

Different sources of income are:



Income from different taxes paid by residents.

THE municipal Corporation collects different types of taxes from the people like,

- the tax on water, electricity and roads

- private properties and public parks,
- buildings, commercial complexes, transport and crematorium.



Grants from the State Government.

The municipality gets funding from the State Governments to take up developmental tasks like

- construction of Metro and suburban rail network
- highways, bridges, water reservoirs
- any other high budget expenditure.



Income from Professional Tax, Motor & Vehicle Tax, and Entertainment Tax.

Some special taxes are collected besides the normal ones, from persons

- who are professionals
- Who own buildings or land and vehicles
- Who visit clubs or cinemas.

Professional Tax



Entertainment Tax



Municipality fees for using or leasing Corporation buildings or property.

The Municipality also owns some property of it's own which it rents or leases to the public.

It collects a fee for this service.

Leasing property



Rent on property



Fine and penalty charges,

The municipality levies fines for violation of rules and collects penalty charges from defaulters.

For offences like traffic violation, littering, building code violation

and so on it collects penalty charges.

Aids from Governments

The Municipal Corporation often requests for aid from governments and banks for specific expenditure.

Budget:

All the Ward Councillors meet in Committees and make a budget according to the needs of

individual Wards.

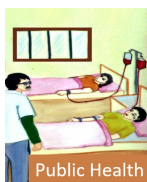
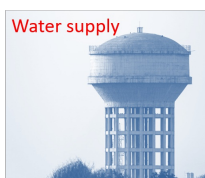
The Budget allocations are made accordingly.



Priority of allocation of Budget

Includes

- All primary services of water supply, power supply, public health, sanitation and solid waste management.

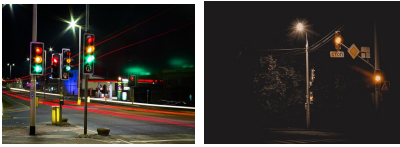


- Land use and town planning.
- Economic and social developmental services
- Education and schools.

Expenditure:

Money spent by Municipal Corporations on :

- Municipal administration functions like -Elections.
- Planning- including buildings, protecting land and trade.
- Public works - construction and maintenance of roads, pavements, bridges, healthcare centres,
street lights, storm water drains, traffic signals and so on.



- Health - protection and control of diseases, family and primary healthcare, ambulances, burial and cremation area maintenance.



- Sanitation - solid waste management and disposal.



- Forestry. conservation and protection of forests and wildlife.
- Land allotment for playgrounds, parks and maintenance of lakes and ponds.
- Social Welfare Centres, Slums and Poverty Alleviation Programs.

Additional Information:

The Goods & Services Tax (GST) levied on the consumer was introduced recently by the Central Government of India, which merged different taxes into one to ensure direct revenue for the Government.



URLs

<https://pixabay.com/photos/one-of-a-kind-water-blue-715267/>

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<Water Supply> <https://unsplash.com/photos/iSGIkIpWSpA>

SSSVV medicine

<https://pixabay.com/photos/traffic-lights-city-street-1272251/>

<https://pixabay.com/photos/street-sign-night-street-light-839820/>

<https://pixabay.com/photos/medical-equipment-medicine-lab-4099429/>

<https://pixabay.com/photos/trash-street-sweeper-collection-2497064/>

GST Bill – Self taken; prabha.acharya@gmail.com

Time to teach	Asset Type	Theme	SubTheme
15 Minutes	Main Script	Government	Working of the government, Working of the government

9. DD_Urban Administration_Slum Dwellers

Urban Administration- Slum Dwellers

NOTE TO THE TEACHER:

Teacher to initiate a discussion by saying

Slums are the nexus of concern for any Government or Municipality, especially during crises. The ill effects of natural disasters, fire accidents, epidemics and pandemics are most pronounced in slums.

A slum is an urban informal settlement that has sub- standard living conditions.

Slum formation

Slums are formed in urban areas because of

- increased migration from rural areas



- poverty and lack of jobs in rural areas



- population growth



- natural disasters



- political reasons



Health hazards caused by slums are a big concern in urban areas. This impacts living conditions of city dwellers too.

Living conditions in slums

- bad health due to poor living conditions
- reduced life expectancy
- environmental pollution
- breeds victims of alcohol, drugs and other addictions
- centers of violence, crime, epidemics and psychological illnesses
- slum children are mostly mal-nutritioned

- slum women are often exploited.



Reasons for the poor conditions in slums

- Slums are ill-legal occupations and are therefore not registered under the Corporation



- most often they fall outside the Corporation jurisdiction
- slum dwellers do not pay taxes and therefore do not get any service provided by the Municipality



- Municipal Corporation lacks funds to provide even basic amenities. free of cost

Teacher to acquaint students with a basic water supply issue in the Kaula Bandar slum of Mumbai

Water supply issue at Kaula Bandar slum.

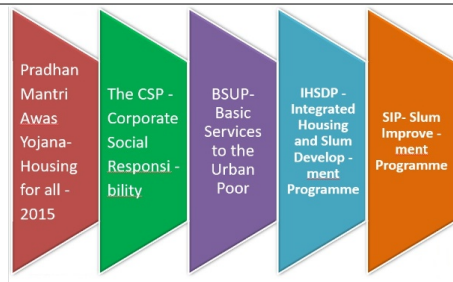
- Kaula Bandar slum is a non-identified slum in Mumbai.
- Since it is located on Central Government property, the Urban Corporation services do not apply to it.
- Their main source of water is two illegal outlets made in pipes originally earmarked for fire services.
- Water vendors made these two outlet points illegally. They pump water into their lengthy pipes and then distribute it at heavy cost to the slum dwellers.
- This informal system of water supply, makes the poor, even poorer.
- As a result of this unsafe water supply, slum residents report poor health of family members, inability to go to work and attend schools.
- Seasonal contamination of water and flooding during rains results in poor health and wide spread diseases.



Several poor people work for the Corporation, to keep the city clean, but they live in unclean, filthy slums.



Initiatives taken by the Government



The Central Government under Swachh Bharat Scheme is trying to recommend cleanliness in Urban areas.

This needs to be extended to the slums too.

As citizens, we need to help the poor to achieve this goal.



URLs

1. Picture of a slum in Mumbai - <https://pixabay.com/photos/mumbai-slums-poverty-poor-ghetto-5250402/>
2. <Migration> - <<https://commons.wikimedia.org/w/index.php?curid=6701708>>;
"File:Tractors. Jan 2009 displacement in the Vanni.jpg" by trokilinochchi is licensed under CC BY 2.0
3. <Poverty> - <<https://pixabay.com/photos/india-mumbai-bombay-live-poverty-289/>>
4. <Flood> - <<https://www.pexels.com/photo/landscape-man-beach-people-6463375/>>
5. <Population> - <<https://pixabay.com/illustrations/people-group-population-individuals->

5542891/>

6. Image of malnutrition - <https://www.flickr.com/photos/13569669@N05/1427731609> by Amre
7. Water cans filling in slum - <https://www.flickr.com/photos/12024537@N00/2943181263> by Daniel Bachhuber
8. Woman walking on a pipeline in slum - <https://www.flickr.com/photos/56252733@N00/5269126234> by Meena Kadri
9. <Slum> - <<https://pixabay.com/photos/street-scene-slum-city-apartment-19941/>>
10. <Slum 2> - <<https://pixabay.com/photos/slum-india-wire-isolated-mumbai-509104/>>
11. <https://www.flickr.com/photos/35483578@N03/4311229047>; "Haitians Queue for Water in Carrefour-Feuilles Slum" by United Nations Photo is licensed under CC BY-NC-ND 2.0
12. <https://www.flickr.com/photos/23116228@N07/4046572466>; "Slum in Manila during flooding" by SuSanA Secretariat is licensed under CC BY 2.0
13. Corporation lady cleaner image 1 - <https://www.flickr.com/photos/47778386@N00/321600254> by Ken Banks
14. Municipality lady cleaner image 2 - <https://www.flickr.com/photos/37626043@N00/3594191686> by Nagesh Jayaraman
15. Caring hands image - <https://openclipart.org/detail/307203/two-caring-hands-silhouette> – CC0
16. https://media.radiosai.org/journals/vol_12/01AUG14/Nine-Divine-Proclamations-Dr-Narendranath-Reddy.htm

Time to teach	Asset Type	Theme	SubTheme
7 Minutes	Day-to-day Relevance	Government	The Ward Councilor , The Ward Councilor

10. SA_ Urban Administrative Problems and solutions,

Urban administrative problems and solutions

NOTE TO THE TEACHER:

Teacher to plan, initiate and summarize a discussion on a few common issues of Urban Corporations.

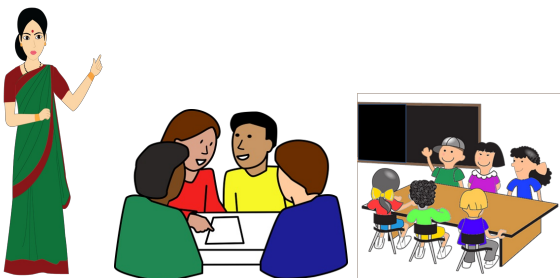
Material required: Writing material.



Procedure: Group Activity.

Teacher to:

- divide class into small groups of 4-5 students
- each group to list 3 major problems related to corporation services provided in their city
- each group to be given a specified time of 2-3 minutes to speak about the issues listed by them and suggest solutions too
- to provide hints by stating that whether rural or urban - both locations face similar problems such as:
 - garbage disposal
 - sanitary facilities
 - clean drinking water
 - better roads
 - adequate street lighting
 - maintenance of school building.



Teacher to review and present her viewpoints of the discussion and then, along with students could draw certain inferences.

Inference:

All civic problems need immediate attention by the Corporation authorities, as the citizens pay for all services and have rights to them.



There are several ways to get the attention of the authorities. Citizens often get agitated and start using harsh methods. Some peaceful methods are like the one used by Gangabai to get garbage cleared from her street. Methods that are normally used for peaceful redressal of problems are:

- Protest marches
- Mass petitions
- Peaceful dharnas
- Peaceful strikes
- Fasts and Satyagrahas



URLs

Note pen - <https://pixabay.com/vectors/notebooks-notes-agenda-pen-booklet-1902570/>

Group - <https://pixabay.com/vectors/african-asian-black-brown-cartoon-2029984/>

Teacher – SSSVV Gallery

Group - <https://pixabay.com/vectors/blackboard-boys-chalkboard-children-1299841/>

Construction - <https://pxhere.com/en/photo/945020>

Woman protest: <https://pixabay.com/photos/punjabis-crowd-indians-india-4219666/>

People protest: <https://pixabay.com/photos/crowd-india-strike-protest-4987226/>

People sitting: People sitting: <https://www.flickr.com/photos/24122959@N08/5189486982/>; ["Heidelberg High School Stage Silent Sit-in"](#) by [heraldpost](#) is licensed under [CC BY-NC 2.0](#)

Time to teach	Asset Type	Theme	SubTheme
20 Minutes	Suggested Activity	Government	Administrative Staff, Administrative Staff

11. QA_Sources of income and problems redressal.

Sources of income and problem redressal

NOTE TO THE TEACHER:

Teacher to prepare the assessment tool on the basis of the the questions given in the asset and notify the day and time to students.

Assessment:

Q1. True or False:

- The Central Government takes care of Water Supply and Streetlights in a City.
- Yasmeen Khala worked in the Accounts Office of the Corporation which was concerned with payslips.



- The problems within a Ward are solved by the Ward Councillors.



- iv. Municipal Corporation gets its entire income from the Central Government.
- v. While Councillors make decisions, the Commissioner and Administrative staff execute them.



Hints:

- i. - False The state Government.
- ii. - True
- iii. - True
- iv. - False Municipal corporation gets only a part of income as grant, from the central Government. the rest it generates under state guidance.
- v. - True

Q2. Answer the following questions in brief to show how Gangabai led a community protest:



a. What was Gangabai's nature?

Hint: Gangabai was bold, intelligent and a leader to other women.

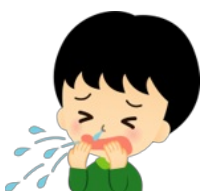
b. Why did Gangabai organize a protest?

Hint: Gangabai's street garbage was uncleared for several days and it attracted dogs, rodents and flies.



c. What was the effect of the poor sanitary condition?

Hint: Several people were falling sick and could not attend schools and work places.



d. What did Gangabai and the group of women do?

Hint: Gangabai and her group shouted slogans and protested in front of the Councillor's office.

e. How did Gangabai get the garbage removed finally?

Hint: Gangabai presented a petition signed by all adults to the Commissioner. She also threatened to continue protesting if the work was not done.



Q3. Match the following:

Match the following numbers with the alphabets to get the correct answers:

1	Municipal Corporation earns money from	a	Water, land, power, and other services
2	Municipal Corporation collects Commercial taxes	b	Proportionately to usage of services
3	Property tax is collected from property	c	On hotels, entertainment houses, shops, business and professionals
4	All taxes charged	d	Different taxes both direct and indirect
5	A few direct taxes are collected for	e	Owned by individual

Q4. Fill in the blanks to show safe and effective garbage collection methods:

1. Garbage cleaners need to be protected with _____, _____ and _____.

Hint: gloves, masks and coat



2. Garbage needs to be always segregated as _____ and _____, before dumping.

Hint: wet and dry

3. Garbage dumping should always be away from _____ areas.

Hint: residential



Q5. Assume 'Swachh Bharat Abhiyan' week is being celebrated in your school. What are the things that students can do? List a few activities and prepare a poster to display it in the school.

Hints and ideas:

1. Prevent littering
2. Clean up plastic waste



3. Compound cleaning



4. Proper usage of water and toilets
5. Proper use of waste bins



6. Help juniors to maintain clean surroundings

URLs

Yasmeen: <https://creazilla.com/nodes/18977-office-worker-clipart>

Councillor: <https://creazilla.com/nodes/18975-office-worker-clipart>

Office: <https://creazilla.com/nodes/18967-office-workers-vector>

Woman: <https://www.flickr.com/photos/45029042@N08/12113134833/>;
["BeFunky_ganga.jpg"](#) by [Dr.Dayaram Aalok](#) is licensed under [CC BY-NC 2.0](#)

Garbage: <https://www.flickr.com/photos/56796376@N00/2566331277/>; ["India - Sights & Culture - Common garbage dump outside a temple"](#) by [mckaysavage](#) is licensed under [CC BY 2.0](#)

Sick: <https://creazilla.com/nodes/34783-man-is-sick-with-cold-and-sneezing-clipart>

Protest: <https://pixabay.com/photos/crowd-india-strike-protest-4987226/>

Masks: <https://pixabay.com/photos/face-mask-covid-19-epidemic-4986596/>

Truck: <https://pixabay.com/photos/trash-collection-team-2497059/>

<https://www.flickr.com/photos/gtzecosan/4812305568/>; Attribution - [SuSanA Secretariat](#)

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SSSVV Gallery: Keyword School

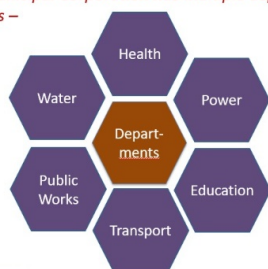
Time to teach	Asset Type	Theme	SubTheme
15 Minutes	Assessments	Government	Working of the government, Working of the government

12. MS_Summary_Urban Administration

Summary- Urban Administration

- All basic needs of the city are taken care of by the Municipal Corporation.
- The Municipal Corporation has a well defined structure of both elected members and appointed members
- The city is divided into Wards and is represented by the Councillors who are the decision makers

The Municipal Corporation has multiple departments such as –



- The Corporation generates its income through different kinds of taxes, rents and penalties.
- There are several peaceful methods of protests to get Corporation services.
- The Municipal Corporation officials are responsible for the healthy and safe life of its Ward citizens.
- All citizens are expected to help the Corporation workers to keep their city clean, attractive and safe.

Time to teach	Asset Type	Theme	SubTheme
3 Minutes	Main Script	Government	Administrative Staff, Administrative Staff

Master Lesson Plan

Seven Asset Methodology for MLP

What is the purpose of this Master lesson Plan?	This Master Lesson Plan (MLP) prepared by Sri Sathya Sai Vidya Vahini (SSSVV), covers the entire chapter for the given board. The MLP for the chapter given in the textbook is broken down into smaller modules known as assets. Any chapter can be taught using the 7 asset types in SSSVV methodology. Several different assets together complete the entire chapter. Depending on the requirement, each asset is supported by teaching aids such as animated presentation, audio, video, and learning aids such as worksheets. The MLP is for the teacher's preparation and the teaching aids are for use in the classroom.
How to use it?	You can prepare for your class with this MLP by following 3 simple steps: 1. Read your textbook; 2. Go through the information given in the assets (document & multimedia); 3. Prepare your teaching notes. Great! Now you are ready to transact the chapter.
Duration	Kindly note the duration given for each asset. Due care has been taken in planning the assets, to ensure the chapter is completed within the time specified by the Board. Note: Preparation time is not included in the asset duration. The teaching time depends on the duration of the teaching aids and is not impacted by the length of the MLP.
What is a 'Main Script' (MS) Asset?	The Main Script asset is there for explaining the main concepts of the chapter clearly. The information given in the textbook is simplified, organised and structured to give more clarity. Additionally, you may find a video or mnemonics or a graphic organiser to deepen the understanding of the concept.
How to teach using the MS asset?	Please use the blackboard, slides and interaction to develop the concept.
What is an 'Inquisitive Questions' (IQ) asset?	The Inquisitive Questions asset uses questions to promote higher order thinking like the n^{th} why, what-if, new perspectives, cause-effect, and others, creating curiosity.
How to teach using the IQ asset?	You may use the questions to connect with the students, encourage exploration to engage them in the learning process. You may allow multiple responses and instead of rejecting any of the responses, ask why, before revealing the suggested answer or hints.
What is a 'Day to day Relevance' (DD) Asset?	The Day to Day Relevance asset helps students understand the practical relevance of every topic, making them eager participants in the classroom. If students connect the concepts to their environment, they would learn meaningfully without dislike or simply memorizing for exams.

How to teach using the DD asset?	You may use the asset by asking questions about their experience and use it to establish why they are learning the topic. If necessary you may substitute with a recent or local example.
What is an 'Interesting Aside' (IA) asset?	The Interesting Aside asset uses attention grabbing titbits or anecdotes to bring joy and satisfy the child's hunger to know more. This is a quick/short asset intended to bring attention back to the main concept being taught.
How to teach using the IA asset?	You may use this asset to give a piece of interesting information relevant to the topic, without prolonged explanation/discussion. You may suggest appropriate books for further reading.
What is a 'Suggested Activity' (SA) Asset?	The Suggested Activity asset provides a detailed step by step procedure for the teacher to conduct a hands-on activity. This promotes Activity Based Learning.
How to teach using the SA asset?	You may use this asset to energise your students to learn by doing simple, fun-filled activities based on the topic. The asset includes - preparation, activity, and follow-up. You may engage the students in the preparation and follow-up stages to develop collaboration and responsibility. You could try it once, yourself, before the actual delivery to be more comfortable with it. Note: The duration mentioned in the asset is usually for the activity part only.
What is a 'Value Content' (VC) Asset?	The Value Content asset integrates Universal Human Values (such as empathy, inclusivity, respect for nature that translates into responsible behaviour) seamlessly into the curriculum, as the "End of education is character".
How to teach using the VC asset?	You may use this asset to engage with the students to bring out their innate values and connect with the intrinsic values in the topic/concept. The asset includes pointers on the specific pedagogical technique followed.
What is a 'Questions to Assess' (QA) asset?	The Questions to Assess asset uses an interactive approach to check learning of different types of learners, and provides feedback to the teacher for appropriate action. The questions cater to all the levels of Bloom's Taxonomy. Questions from 'Apply' level and above enable students to reflect on their learning.
How to teach using the QA asset?	You may go through the slides to understand its flow and know when to click for the answer (slides include suggested answers). While presenting in the class, you may display the question and encourage multiple responses, before revealing the answer. In some cases, this asset may include extra questions/worksheet that can be given as homework.